

## Try Bill.com for 60 Days Risk Free

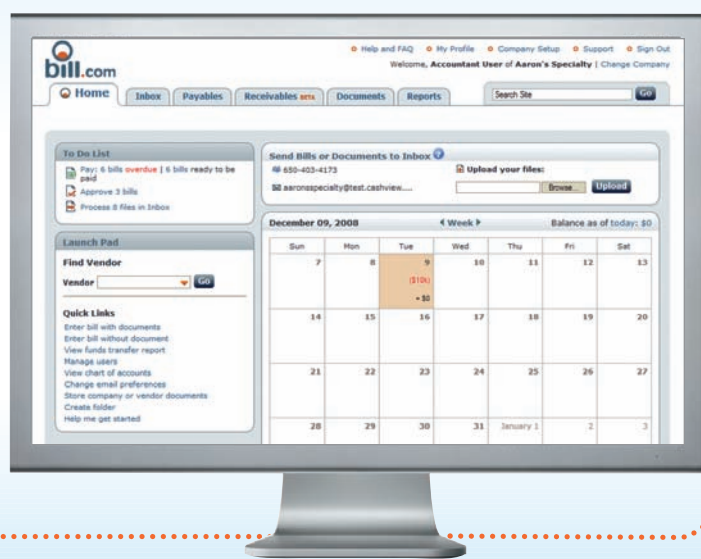
through the Bill.com Accountant Program from CPA2Biz.

To learn more, go to [www.cpa2biz.com/bill](http://www.cpa2biz.com/bill) today.

Be sure to view the online demo and sign up for a free web seminar at a time that is convenient for you.

# Simple and Efficient Client Bill Payment

In these difficult economic times, it is critically important to reduce expenses, improve productivity and increase efficiency for both you and your clients. That's why CPA2Biz is proud to be the exclusive provider of Bill.com to accounting professionals. This new low-cost, web-based accounting service **automates the accounts payable process and creates a paperless office for you and your clients.** The result is faster, more accurate processing that frees you and your clients to focus on your core business.



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**AICPA Trusted Business Advisor<sup>SM</sup> Solutions**  
Transforming Client Services through Cloud-Based Solutions

## AICPA Trusted Business Advisor<sup>SM</sup> Solutions

# Create a paperless office for you and your clients

with a new online accounts payable and bill management solution.

Try **bill.com** today



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## bill.com automates bill management in three easy steps

When clients receive a bill, they email or fax it to Bill.com, where it is automatically uploaded into the system and can be seen on the Bill.com interface. User-friendly windows then guide clients through the bill payment process with little or no training needed. Each task is presented in proper sequence and all documentation is stored online in a secure web-based filing cabinet.

### 1 Manages the Approval Process

Bill.com automatically routes documents for approvals electronically and integrates all documents, payments and billing information. Reminders are sent and your clients can quickly view the approval status of any bill.

### 2 Integrates with Your Accounting Package Seamlessly

You, or your client, assign the bill to the correct account. Bill.com automatically inserts the transactions in QuickBooks, Intacct, and other accounting programs, ensuring consistency of financial data and streamlined financial planning and reporting.

### 3 Sends and Tracks Payments Online

Once the bill is scheduled for payment, Bill.com automatically sends the payment with a printed image of the invoice to the vendor, ensuring payment is applied correctly. Bill.com eliminates check printing, signing and mailing. Clients no longer have to provide their accounting professional with check stock. Each cashed check or online payment is stored indefinitely and mapped to the appropriate invoice for easy online viewing should questions about a payment arise.



➤ **Approval Window** on Bill.com automatically routes bills for approval with just a few clicks. Users are set up with specific roles and access rights for better workflow controls.



➤ Your **Bill.com Inbox** makes it easy to upload and access new client invoices and documents from a single screen.

## bill.com gives accounting professionals better access to client documents

Bill.com provides real-time collaboration with your clients with quick online access to documents. Automated processing means paperwork is complete, accurate and properly filed.

### ◆ Access Client Documents and Information 24/7

The Bill.com Accountant's Console gives you a unified login to all client accounts. So now you can spend less time on the road or waiting for information. Review documents quickly – at any time – with end-to-end transaction-view.

### ◆ Organize and Exchange Information with Your Clients

Bill.com gives your clients a simple web interface that lets you deliver sophisticated accounting services. Bill.com dramatically improves collaboration with your clients, automatically integrates all documents, workflow and payment information and increases cash flow visibility. One-step integration with QuickBooks, QuickBooks Online, Intacct, and other accounting packages means no interruption to office workflow.

### ◆ Improve Accuracy and Enhance Workflow Controls

Specific assigned responsibilities and access rights for each type of position help clients develop clearer separation of duties.

**Bill.com can be branded with your own firm's logo!** The Bill.com client interface will display your firm's logo to reinforce the value you're delivering to your clients. You can also direct your clients to a firm-branded login page to access Bill.com through your own web site.

## bill.com improves security

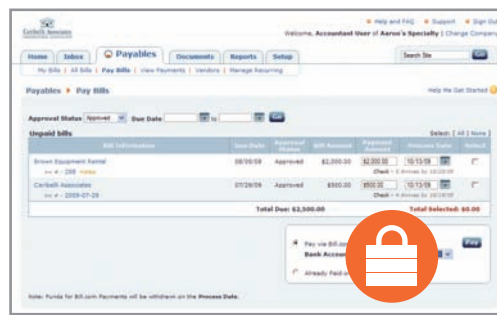
Built-in security procedures help protect client information at all points of the accounts payable process. State-of-the-art IT procedures further ensure security online and offline.

### ◆ Reduce the Possibility of Check Fraud

Payments made on your clients' behalf are paid via ACH or drawn on the account. Your clients' checking account number is never known or visible to vendors. This reduces the possibility of check fraud both internally and outside the company.

### ◆ Secure Online Processing

Bill.com encrypts information and protects it with 256-bit Secure Socket Layer (SSL) technology, the same as the banks. Firewalls and intrusion-detection devices prevent unauthorized electronic access to the servers where your information is stored.



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### Key Benefits:

- All-in-One Paperless Storage
- Online Payment Processing
- Workflow Management
- 1-Click Accounting Software Integration
- Enhanced Payables & Cash Flow Management
- Remote Access 24/7
- Receive a DVD of All Documents\* whenever they are needed

With Bill.com, you can optimize timing of payments based on due dates and projected cash balances. You can even consolidate payments to a single vendor. And unlike banks, Bill.com enables recurring bill approval workflows, letting you review and re-approve payments before they're made.

\*Optional service for a small additional charge

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